# **SUPERIOR COURT CIVIL CASE INFORMATION STATEMENT (CIS)**

COUNTY: N K S	CIVIL ACTION NUMBER:
Civil Case Code	Civil Case Type (SEE REVERSE SIDE FOR CODE AND TYPE)
Caption:	Name and Status of Party filing document:
	Document Type:(e.g.; Complaint;Answer with counterclaim)
	Non-Arbitration  (CERTIFICATE OF VALUE MAY BE REQUIRED)  Arbitration Mediation Neutral Assessment  DEFENDANT (CIRCLE ONE) ACCEPT REJECT  JURY DEMAND YES NO  TRACK ASSIGNMENT REQUESTED (CIRCLE ONE)  EXPEDITED STANDARD COMPLEX
ATTORNEY NAME(S):	IDENTIFY ANY RELATED CASES NOW PENDING IN THE SUPERIOR COURT BY CAPTION AND CIVIL ACTION NUMBER INCLUDING JUDGE'S INITIALS
ATTORNEY ID(s):	
FIRM NAME:	EXPLAIN THE RELATIONSHIP(S):
Address:	
TELEPHONE NUMBER:	OTHER UNUSUAL ISSUES THAT AFFECT CASE MANAGEMENT:
FAX NUMBER:	
E-Mail Address:	
	(If additional space is needed, please attach page)

THE PROTHONOTARY WILL NOT PROCESS THE COMPLAINT, ANSWER, OR FIRST RESPONSIVE PLEADING IN THIS MATTER FOR SERVICE UNTIL THE CASE INFORMATION STATEMENT (CIS) IS FILED. THE FAILURE TO FILE THE CIS AND HAVE THE PLEADING PROCESSED FOR SERVICEMAY RESULT IN THE DISMISSAL OF THE COMPLAINT OR MAY RESULT IN THE ANSWER OR FIRST RESPONSIVE PLEADING BEING STRICKEN.

# SUPERIOR COURT CIVIL CASE INFORMATION STATEMENT (CIS) INSTRUCTIONS

## **CIVIL CASE TYPE**

Please select the appropriate civil case code and case type (e.g., **CODE** - **AADM** and **TYPE** - **Administrative Agency**) from the list below. Enter this information in the designated spaces on the Case Information Statement.

# **APPEALS**

AADM- Administrative Agency

ACER - Certiorari

ACCP - Court of Common Pleas

AIAB - Industrial Accident Board

APSC - Public Service Commission

AUIB - Unemployment Insurance Appeal Board

#### **COMPLAINTS**

CASB - Asbestos

CAAA - Auto Arb Appeal \*

**CBEN - Benzene Cases** 

CMIS - Civil Miscellaneous

CACT - Class Action

CCON - Condemnation

CDBT - Debt/Breach of Contract \*

CDEJ - Declaratory Judgment

CDEF - Defamation \*

CEJM - Ejectment

CATT - Foreign & Domestic Attachment

CFJG - Foreign Judgment \*

CFRD - Fraud Enforcement

CINT - Interpleader

CLEM - Lemon Law \*

CLIB - Libel \*

CMAL - Malpractice \*

CPIN - Personal Injury \*

CPIA - Personal Injury Auto \*

CPRL - Products Liability \*

CPRD - Property Damage \*

CRPV - Replevin

CSBI - Silicone Breast Implant

CSPD - Summary Proceedings Dispute

CTAX - Tax Appeal

CCCP - Transfer from CCP\*

CCHA - Transfer from Chancery \*

#### **INVOLUNTARY COMMITMENTS**

**INVC- Involuntary Commitment** 

#### **MISCELLANEOUS**

MAFF - Application for Forfeiture

MAAT - Appointment of Attorney

MGAR - Appointment of Guardianship

MCED - Cease and Desist Order

MCON - Civil Contempt/Capias

MCVP - Civil Penalty

MSOJ - Compel Satisfaction of Judgment

MCRO - Complaint Requesting Order

MCTO - Consent Order

MIND - Destruction of Indicia of Arrest

MHAC - Habeas Corpus

MTOX - Hazardous Substance Cleanup

MFOR - Intercept of Forfeited Money

MISS - Issuance of Subpoena/Material Witness

MMAN - Mandamus

MOUT - Out of State Deposition

MROP - Petition for Return of Property

MROD - Road Resolution

MSAM - Satisfy Mortgage

MSEL - Sell Real Estate for Property Tax

MSEM - Set Aside Satisfaction of Mortgage

MSSS - Set Aside Sheriff's Sale

MSET - Structured Settlement

MTAX - Tax Ditches

MREF - Tax Intercept

MLAG - Tax Lagoons

MVAC - Vacate Public Road

MPOS - Writ of Possession

MPRO - Writ of Prohibition

#### **MORTGAGES**

MORT - Mortgage

# **MECHANICS LIENS**

LIEN - Mechanics Lien \*

# \* Case types subject to Rule 16.1 - Alternative Dispute Resolution

# **DUTY OF THE PLAINTIFF**

Each plaintiff/counsel shall complete the attached Civil Case Information Statement (CIS) and file with the complaint.

### **DUTY OF THE DEFENDANT**

Each defendant/counselshall complete the attached Civil Case Information Statement (CIS) and file <u>with</u> the answer and/or first responsive pleading.